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| --- | --- | --- |
| **College:** | Choose an item. | |
| **Department/School:** | Choose an item. | |
| **Person Submitting Initial Request:** | Click or tap here to enter name. | |
| **Effective Catalog Year: (e.g.: 2022-2023)** | Click or tap here to enter text. | |
| **Important notes:**   * **Once the ‘Course Deactivation Request’ has been approved by the University Curriculum Committee and Provost, please contact Academic Digital Marketing (ADM) to update any college or department websites.** | | |
| **Courses to Be Deactivated**  List all undergraduate and graduate courses to be deleted by prefix, number and title. | | |
| Click or tap here to enter text. | | |
| **Explanation/Justification**  Provide a brief explanation/justification for the requested deactivations. **\*Note:** The course number will still remain in the Registrar’s office inventory due to being listed in prior catalogs and on students’ transcripts. | |
| Click or tap here to enter text. | |
| **Other Department(s) Affected by this Request**  Confirm contact of and approval by other departments. | |
| Click or tap here to enter text. | |