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| --- | --- |
| **College:** | Choose an item. |
| **Department/School:**  | Choose an item. |
| **Person Submitting Initial Request:** | Click or tap here to enter name. |
| **Effective Catalog Year:(e.g.: 2022-2023)** | Click or tap here to enter text.  |
| **Important notes:*** **Once the ‘Course Deactivation Request’ has been approved by the University Curriculum Committee and Provost, please contact Academic Digital Marketing (ADM) to update any college or department websites.**
 |
| **Courses to Be Deactivated**List all undergraduate and graduate courses to be deleted by prefix, number and title.  |
| Click or tap here to enter text. |
| **Explanation/Justification**Provide a brief explanation/justification for the requested deactivations. **\*Note:** The course number will still remain in the Registrar’s office inventory due to being listed in prior catalogs and on students’ transcripts. |
| Click or tap here to enter text. |
| **Other Department(s) Affected by this Request** Confirm contact of and approval by other departments. |
| Click or tap here to enter text. |